



## HOW TO COMPLY

1. **If you remain in the United States for 30 days or longer, you must report in person to an INS office (a list is attached) between day 30 and day 40 and show that you are following your travel plans or the statement of intentions made when you entered;**
2. **If you remain for more than 1 year, you must report in person to an INS office within 10 days of the anniversary of the date when you last were admitted to the United States and show that you are following your travel plans or statement of intentions made when you entered;**
3. **If you change your address, your employer, or school after remaining in the United States for 30 days or more, you must notify the Immigration and Naturalization Service in writing within 10 days of the change;**
4. **When you leave the United States (after October 1, 2002), you must appear in person before an INS inspecting officer at a designated port of departure (a list is attached) and leave from that port on the same day.**

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## 30 DAY AND 1 YEAR INTERVIEWS

### Who must report for an interview?

At this time, anyone who has been fingerprinted and photographed at a United States port of entry on or after September 11, 2002, as part of the special registration procedures and who intends to stay 30 days or longer must report for an interview, unless they have applied for and received a waiver from an INS District Director.

A waiver of all or part of the special registration requirement(s) for up to one year may be requested in writing from an INS District Director. There is no form to request a waiver; a letter is sufficient. Examples of the circumstances that might warrant a waiver include: a representative of a foreign government who was issued a visitor's visa in lieu of a diplomatic visa, an individual who should be exempt from special registration but was registered in error (such as an individual traveling with a diplomat's visa), or emergent medical circumstances (such as those requiring hospitalization) during the interview period. If the waiver is not approved in writing before the interview period, you should appear for the interview.

If you have applied for asylum in the United States, but were registered when you entered, you must still appear for the 30 day and 1 year interviews until either your asylum application has been approved or you depart the United States.

### When must I report for the interview?

If you stay in the United States for 30 days or more, you must report to an INS office between day 30 and day 40 for the interview. For example, if you enter the United States on October 10, you should appear at an INS office between November 8 – 18. To determine the days when you should appear for your interview, fill out the following:

Date of entry: \_\_\_\_\_  
Day 30: \_\_\_\_\_  
Day 40: \_\_\_\_\_

If you stay in the United States for 1 year or more after your date of entry, you must report to an INS office for both the 30 day interview and an annual interview. Based on the example above, if you entered the United States on October 10, you would appear at an INS office for the 30 day interview and then again between October 10 – 19 of the following year. To determine your dates:

Month/Date of entry: \_\_\_\_\_  
Date of entry + 10 days: \_\_\_\_\_

If you stay in the United States for 2 or more years, you should report to an INS office between these dates each year.

You do not need an appointment for your interview; but you should come in the morning. You will be seen on the same day that you come in. Most INS offices are open Monday through Friday, except on Federal holidays. For your convenience, please call the National Customer Support Center toll-free (1-800-375-5283) to find out when a specific INS office is open for business.

### **Where must I go for an interview?**

You can go to the INS District or Sub-office closest to where you are located in the United States when the date for your interview occurs. A list of the District and Sub-offices is attached for your information. It is also available on the Internet at [www.INS.usdoj.gov](http://www.INS.usdoj.gov), and by telephone from the National Customer Service Center (1-800-375-5283 or TTY 1-800-767-1833 for the hearing impaired).

When you get to the INS office, let an INS employee or security guard know that you are there for a special registration interview. An INS Information Officer will request proof of identity, such as your passport, and then direct you to the officer who will conduct your interview.

### **What will happen at the interview?**

At the interview, you will be fingerprinted and photographed again to verify your identity. If necessary, you may bring someone to translate for you. You should bring your Form I-94 (Arrival - Departure Record) and any written documents available to show the interviewing officer that you are doing what you said you were going to do when you entered the United States. For example:

- If you are visiting the United States as a tourist, you could bring hotel receipts, ticket stubs from places that you have gone or transportation that you have used, credit card receipts in your name that indicate a city or state that you have visited, etc.
- If you are staying with friends or relatives, you could bring documents showing their name and address, such as a postmarked envelope or bill.
- If you are in the United States because of a job, you could bring a payroll stub, an employment contract, etc.
- If you are in the United States to go to school, you could bring your class schedule, official notification of your grade(s), your class or yearbook picture, student identification card, evidence of participation in extracurricular activities, etc.

For the purpose of the interview, it is in your favor to think creatively and to bring as much documentation as possible. You may also be asked additional questions of a national security or law enforcement nature.

At the end of the interview, if the officer is satisfied, your Form I-94 will be marked to indicate that you appeared for your 30 day (or annual) interview. The interviewing officer could also extend the interview and ask you to come back within 7 days with additional documentation, or ask that you be interviewed by another INS officer.

### CHANGE OF ADDRESS/EMPLOYER/SCHOOL

If you change your address, employer or school after you have been in the United States for 30 days or longer, you must notify INS by mail within 10 days of the change. You should use a Form AR-11 SR (Alien's Change of Address Card – Special Registration). A copy of the form is attached for your convenience. It is also available on the Internet at [www.INS.usdoj.gov](http://www.INS.usdoj.gov), by mail from the INS Forms Distribution Center (1-800-870-3979), and at INS District and Sub-offices.

When completing the form, you should:

- copy the FIN (Fingerprint Identification Number) that was written on your I-94 (Arrival – Departure Record) either when you entered the United States or at your 30 day interview to the last line on the form where indicated, and
- mail to the address noted on the form.

While not required, it is to your benefit to keep a copy of your completed form and to request and keep a receipt to document the date on which you mailed the AR-11 SR and the address to which it was mailed.

### DEPARTING THE UNITED STATES

If you leave the United States after October 1, 2002, including visits to Mexico, Canada, or adjacent islands, you must notify INS on the date of your departure and leave through a designated port. If you do not report your departure, you may be denied admission to the United States at a later date. A list of the designated ports and instructions on where to register your departure is attached for your information. It is also available on the Internet at [www.INS.usdoj.gov](http://www.INS.usdoj.gov), and from the National Customer Service Center (1-800-375-5283 or TTY 1-800-767-1833 for the hearing impaired).

If you are just passing through the United States en route to another country and you are intending to depart from a non-designated port, your departure information will be collected during the arrival registration.

## NON-COMPLIANCE

If you do not comply with the special registration requirements or other terms of your admission to the United States during your stay, you will be considered out of status. You may be subject to arrest, detention, fines and/or removal from the United States, and any future application for an immigration benefit from the United States may be impacted. Decisions will be made on an individual basis, dependent on the circumstances of each case.

For the most up-to-date information regarding Special Registration procedures, please consult the INS web page at [www.INS.usdoj.gov](http://www.INS.usdoj.gov).

## LISTING OF DESIGNATED INS INTERVIEWING OFFICES FOR SPECIAL REGISTRATION – page 2

<b>OHIO - Columbus</b> 50 West Broad Street, Suite 304D Columbus, Ohio 43215	<b>SOUTH CAROLINA - Charleston</b> 170 Meeting Street, Fifth Floor Charleston, South Carolina 29401	<b>VERMONT - St. Albans</b> 64 Gricebrook Road St. Albans, Vermont 05478
<b>OKLAHOMA - Oklahoma City</b> 4149 Highline Boulevard, Suite 300 Oklahoma City, Oklahoma 73108	<b>SOUTH CAROLINA - Greer</b> 142-D West Philips Road Greer, South Carolina 29650	<b>VIRGINIA - Norfolk</b> 5280 Henneman Drive Norfolk, Virginia 23513
<b>OREGON - Portland</b> 511 Northwest Broadway Portland, Oregon 97209	<b>TENNESSEE - Memphis</b> 1314 Sycamore View Road, Suite 100 Memphis, Tennessee 38134	<b>WASHINGTON, D.C.</b> 4420 North Fairfax Drive Arlington, Virginia 22203
<b>PENNSYLVANIA - Philadelphia</b> 1600 Callowhill Street Philadelphia, Pennsylvania 19130	<b>TEXAS - Dallas</b> 8101 North Stemmons Freeway Dallas, Texas 75247	<b>WASHINGTON - Seattle</b> 815 Airport Way, South Seattle, Washington 98134
<b>PENNSYLVANIA - Pittsburgh</b> 1000 Liberty Avenue, Room 214 Pittsburgh, Pennsylvania 15222	<b>TEXAS - El Paso</b> 1545 Hawkins Boulevard El Paso, Texas 79925	<b>WASHINGTON - Spokane</b> 920 W. Riverside Room 691 Spokane, Washington 99201
<b>PUERTO RICO - San Juan</b> 7 Tabonuco Street Guaynabo, Puerto Rico 00968	<b>TEXAS - Harlingen</b> 2102 Teege Avenue Harlingen, Texas 78550-4667	<b>WASHINGTON - Yakima</b> 417 E. Chestnut Yakima, Washington 98901
<b>RHODE ISLAND - Providence</b> 200 Dyer Street Providence, Rhode Island 02903	<b>TEXAS - Houston</b> 126 Northpoint Drive Houston, Texas 77060	<b>WEST VIRGINIA - Charleston</b> 210 Kanawha Boulevard West Charleston, West Virginia 25302
<b>ST. CROIX - Christiansted</b> Sunny Isle Shopping Center Christiansted, St. Croix U. S. Virgin Islands 00820	<b>TEXAS - San Antonio</b> 8904 Fourwinds Drive San Antonio, Texas 78239	<b>WISCONSIN - Milwaukee</b> 310 East Knapp Street Milwaukee, Wisconsin 53202
<b>ST. THOMAS - Charlotte Amalie</b> Nisky Center, Suite 1A First Floor South Charlotte Amalie, St. Thomas U. S. Virgin Islands 00802	<b>UTAH - Salt Lake City</b> 5272 South College Drive, #100 Murray, Utah 84123	

For more information on the INS office nearest you, including hours of operation, please telephone the National Customer Service Center at 1(800) 375-5283 or TTY at 1(800) 767-1833 for the hearing impaired. You can also visit the INS web site at [www.ins.usdoj.gov](http://www.ins.usdoj.gov).

# DESIGNATED PORTS-OF-DEPARTURE (POD) LIST BY STATE

<b>ALASKA</b>	Detroit Canada Tunnel Detroit, Michigan	<b>NORTH DAKOTA</b>
Anchorage International Airport Anchorage, Alaska	Detroit Metro Airport Detroit, Michigan	Pembina Port of Entry Pembina, North Dakota
<b>ARIZONA</b>	<b>MINNESOTA</b>	Portal Point of Entry Portal, North Dakota
Douglas Port of Entry Douglas, Arizona	International Falls Port of Entry International Falls, Minnesota	<b>TEXAS</b>
Nogales Port of Entry Nogales, Arizona	Minneapolis-St. Paul International Airport Minneapolis-St. Paul, Minnesota	Amistad Dam Del Rio, Texas
<b>CALIFORNIA</b>	<b>MONTANA</b>	Brownsville/Matamoros Inter- national Bridge - Brownsville, Texas
Calexico Port of Entry Calexico, California	Piegan Port of Entry Babb, Montana	Bridge of the Americas El Paso, Texas
Long Beach Seaport Long Beach, California	Raymond Port of Entry Raymond, Montana	Dallas/Fort Worth International Airport - Dallas/Fort Worth, Texas
Los Angeles International Airport Los Angeles, California	Roosville Port of Entry Eureka, Montana	Del Rio International Bridge Del Rio, Texas
Otay Mesa Port of Entry Otay Mesa, California	Sweet Grass Port of Entry Sweet Grass, Montana	Eagle Pass Bridge Eagle Pass, Texas
San Diego Seaport San Diego, California	<b>NEW JERSEY</b>	Galveston Seaport Galveston, Texas
San Francisco International Airport - San Francisco, California	Newark International Airport Newark, New Jersey	George Bush Intercontinental Airport - Houston, Texas
<b>COLORADO</b>	<b>NEW MEXICO</b>	Hidalgo International Bridge Hidalgo, Texas
Denver International Airport Denver, Colorado	Columbus Port of Entry Columbus, New Mexico	Houston Seaport Houston, Texas
<b>FLORIDA</b>	<b>NEW YORK</b>	Laredo Gateway to the Americas Laredo, Texas
Miami International Airport Miami, Florida	Buffalo Peace Bridge Buffalo, New York	Port Arthur Seaport Port Arthur, Texas
Miami Marine Unit Miami, Florida	Cape Vincent - Hornes Ferry Dock Cape Vincent, New York	Progreso International Bridge Progreso, Texas
Orlando International Airport Orlando, Florida	Champlain Port of Entry Champlain, New York	San Antonio International Airport San Antonio, Texas
<b>GEORGIA</b>	Chateaugay Port of Entry, Chateaugay, New York	Ysleta Port of Entry El Paso, Texas
Hartsfield International Airport Atlanta, Georgia	Fort Covington Port of Entry Fort Covington, New York	<b>VERMONT</b>
<b>GUAM</b>	Heart Island Alexandria Bay, New York	Highgate Springs Port of Entry Swanton, Vermont
Guam International Airport Tamuning, Guam	JFK International Airport (New York City) - Jamaica, New York	<b>VIRGINIA</b>
<b>HAWAII</b>	Lewiston Bridge, New York - Lewiston, New York	Dulles International Airport (Washington-Dulles Airport) - Sterling, Virginia
Honolulu International Airport Honolulu, Hawaii	Massena (Seaway International Bridge) - Massena, New York	<b>WASHINGTON</b>
Honolulu Seaport Honolulu, Hawaii	Mooers Port of Entry Mooers, New York	Bell Harbor Pier 66 Cruise Ship Terminal - Seattle, Washington
<b>ILLINOIS</b>	Ogdensburg Prescott International Bridge - Ogdensburg, New York	Oroville Port of Entry Oroville, Washington
Chicago, O'Hare International Airport - Chicago, Illinois	Rainbow Bridge - Niagara Falls Niagara Falls, New York	Pacific Highway Port of Entry Blaine, Washington
<b>MASSACHUSETTS</b>	Rouses Port of Entry Rouses, New York	Seattle Seaport Seattle, Washington
Logan International Airport East Boston, Massachusetts	Thousand Islands (Bridge) Port of Entry- Alexandria Bay, New York	Seattle Tacoma International Airport - Seattle, Washington
<b>MICHIGAN</b>	Trout River Port of Entry Trout River, New York	

# DESIGNATED PORTS-OF-DEPARTURE (POD) ALPHABETICAL LIST

Amistad Dam Del Rio, Texas	Guam International Airport Tamuning, Guam	Orlando International Airport Orlando, Florida
Anchorage International Airport - Anchorage, Alaska	Hartsfield International Airport Atlanta, Georgia	Oroville Port of Entry Oroville, Washington
Bell Harbor Pier 66 Cruise Ship Terminal - Seattle, Washington	Heart Island Alexandria Bay, New York	Otay Mesa Port of Entry Otay Mesa, California
Bridge of the Americas El Paso, Texas	Hidalgo International Bridge Hidalgo, Texas	Pacific Highway Port of Entry Blaine, Washington
Brownsville/Matamoras International Bridge Brownsville, Texas	Highgate Springs Port of Entry Swanton, Vermont	Pembina Port of Entry Pembina, North Dakota
Buffalo Peace Bridge Buffalo, New York	Honolulu International Airport Honolulu, Hawaii	Piegan Port of Entry Babb, Montana
Calexico Port of Entry Calexico, California	Honolulu Seaport Honolulu, Hawaii	Port Arthur Seaport Port Arthur, Texas
Cape Vincent - Homes Ferry Dock Cape Vincent, New York	Houston Seaport Houston, Texas	Portal Point of Entry Portal, North Dakota
Champlain Port of Entry Champlain, New York	International Falls Port of Entry - International Falls, Minnesota	Progreso International Bridge Progreso, Texas
Chateaugay Port of Entry, Chateaugay, New York	JFK International Airport, New York City - Jamaica, New York	Rainbow Bridge - Niagara Falls Niagara Falls, New York
Chicago, O'Hare International Airport Chicago, Illinois	Laredo Gateway to the Americas - Laredo, Texas	Raymond Port of Entry Raymond, Montana
Columbus Port of Entry Columbus, New Mexico	Lewiston Bridge, Niagara Falls, New York Lewiston, New York	Roosville Port of Entry Eureka, Montana
Dallas/Fort Worth International Airport Dallas/Fort Worth, Texas	Logan International Airport East Boston, Massachusetts	Rouses Port of Entry Rouses, New York
Del Rio International Bridge Del Rio, Texas	Long Beach Seaport Long Beach, California	San Antonio International Airport - San Antonio, Texas
Denver International Airport Denver, Colorado	Los Angeles International Airport Los Angeles, California	San Diego Seaport San Diego, California
Detroit Canada Tunnel Detroit, Michigan	Massena (Seaway International Bridge) - Massena, New York	San Francisco International Airport San Francisco, California
Detroit Metro Airport Detroit, Michigan	Miami International Airport Miami, Florida	Seattle Seaport Seattle, Washington
Douglas Port of Entry Douglas, Arizona	Miami Marine Unit Miami, Florida	Seattle Tacoma International Airport - Seattle, Washington
Dulles International Airport Sterling, Virginia	Minneapolis-St. Paul International Airport St. Paul, Minnesota	Sweet Grass Port of Entry Sweet Grass, Montana
Eagle Pass Bridge Eagle Pass, Texas	Mooers Port of Entry Mooers, New York	Thousand Islands (Bridge) Port of Entry- Alexandria Bay, New York
Fort Covington Port of Entry Fort Covington, New York	Newark International Airport Newark, New Jersey	Trout River Port of Entry Trout River, New York
Galveston Seaport Galveston, Texas	Nogales Port of Entry Nogales, Arizona	Yaleta Port of Entry El Paso, Texas
George Bush Intercontinental Airport - Houston, Texas	Ogdensburg Prescott International Bridge - Ogdensburg, New York	



## National Security Entry Exit Registration System (NSEERS)

### Ports-of-Departure

#### Locations and Exit Information

##### Amistad Dam (ADT)

Registrants should park South of Building then report to Inspector in the INS office.

Address: Spur 349 South of HWY 90 W at Amistad Dam.  
Telephone: (830) 703-2160  
Hours of Operation: 10:00AM - 6:00PM

##### Anchorage International Airport (AIA)

Passengers arriving at the airport on outbound international flights should report to Gate N-8 in the transit lounge. There is a call box labeled "INS" located at the inspections booth. Use this phone to contact an INS officer. The INS Officer will instruct you to wait at Gate N-8 until an officer arrives to collect your Form I-94.

Address: 4601 Postmark Drive  
Anchorage, Alaska 99502  
Telephone: (907) 271-6855  
Hours of Operation: 12:00AM - 4:00PM

##### Bell Harbor Pier 66 Cruise Ship Terminal (SEA)

From Interstate 5, exit on Madison Street and go west to Alaska Way. Turning right, Pier 66 will be about a mile on the left. The departure control area is located on the second floor, primary area. This location is only used for processing cruise ship inspections from May through October.

Address: 2225 Alaska Way, Pier 66  
Seattle, WA 98121  
Telephone: (206) 553-4775  
Hours of Operation: 6:00AM - 1:00PM, Monday-Friday when cruise ships are in port

##### Bridge of the Americas (BOA)

Individuals should report to SII in the INS Office in Building A.

Address: 3600 E. Paisano Drive  
Building A  
El Paso, TX 79905  
Telephone: (915) 543-7632  
Hours of Operation: 24-hour port

##### Brownsville/Matamoros International Bridge (BBM)

Individuals should report to the INS Administration Building.

Address: 1300 Mexico Blvd.  
Brownsville, TX 78520  
Telephone: (915) 540-3130  
Hours of Operation: 24-hour port

Calexico Port of Entry (CAL)

Follow the sign at the port of entry that reads "To Mexico." As you pass two (2) sets of turnstiles, take a right to return to the port's south entrance. The INS office is located to the left of the south entrance doors. It should also be noted that only pedestrians on foot may depart through the Calexico Port of Entry.

Address: 200 E. 1<sup>st</sup> Street  
Calexico, CA 92231  
Telephone: (760) 357-1143  
Hours of Operation: 24-hour port

Champlain, NY (CHM)

Individuals should report to the Export Control Building at Champlain. Registrants should then proceed to the Main Lobby to verify his/her departure with the INS.

Address: 24 West Service Road (Interstate 87)  
Champlain, NY 12919  
Telephone: (518) 298-7901  
Hours of Operation: 24-hour port

Chicago (ORD)

The Departure Exit Control office is located next to exit door A on the arrivals level of the International Terminal S.

Address: Terminal 5 International Building  
Chicago, IL 60666  
Telephone: (773) 894-2940  
Hours of Operation: 24-hour port

Columbus Port of Entry (COL)

From Columbus, follow the signs to the port and park in the visitor's parking lot located at the inspections building. Registrants should then report to SII in the INS office.

Address: State Road 11 & Pershing Road  
Columbus, NM 88029  
Telephone: (505) 531-2694  
Hours of Operation: 24-hour port

Dallas/Ft. Worth International Airport (DFW)

Individuals should report to Terminal A, Section C for departure processing

Address: D/FW International Airport, Terminal A, Section C  
D/FW Airport, TX 75261  
Telephone: (972) 574-2141  
Hours of Operation: 6:30AM - 10:00PM

Del Rio International Bridge (DLR)

Registrants should park on South side of building then report to Inspector in the INS office.

Address: Loop Road  
Del Rio, TX 78840  
Telephone: (830) 703-2153  
Hours of Operation: 24-hour port

**Denver International Airport (DEN)**

Individuals should report to the Main Terminal, International Arrivals for departure processing.

Address: 8500 Pena Blvd.  
Denver, CO 80249-6340  
Telephone: (303) 342-7440, ext. 0  
Hours of Operation: 10:00AM - 8:00PM

**Detroit Canada Tunnel (DCT)**

Individuals departing through the Detroit Canada Tunnel will pull over to the left and park under the canopy in front of the U.S. Customs Office prior to going through the tollbooth. They will then be directed to the INS Office.

Address: 150 E. Jefferson Ave.  
Detroit, MI 48226  
Telephone: (313) 568-6016  
Hours of Operation: 24-hour port

**Detroit Metro Airport (DMA)**

Registrants should proceed to the lower level of the International Arrival Lounge. Located inside the International Arrival Lounge is an office for the United States Customs Service Reception area. There is a sign posted indicating that this office is the Form I-94 drop-off area. An INS officer will be present to verify identity and match it to the form.

Address: 2597 World Gateway Place  
Detroit, MI 48226  
Telephone: (737) 247-4900  
Hours of Operation: 6:00AM - 10:00PM

**Douglas Port of Entry (DOU)**

Using I-10 East from Tucson, AZ, travel on the I-10 East for approximately 40 miles until you reach Benson, AZ. You exit I-10 at exit #303 into Benson. From exit #303, you will now be traveling on Highway 80 East through St. David, Tombstone, and Bisbee.

From Bisbee, continue for approximately 30 miles on Highway 80 East until you reach Douglas, AZ. At the first stoplight make a right turn onto Pan American Avenue. You will travel on Pan American Avenue for approximately 15 blocks and you will then see the Douglas Port of Entry.

On First Street and Pan American Avenue, there is a stop sign located directly in front of the Douglas Port of Entry. Drive straight from the stop sign into the vehicle inspection area, pull into the inspection area and tell the officer that you need to speak to an Immigration Inspector.

Address: 1 Pan American Avenue  
Douglas, AZ 85607  
Telephone: (520) 364-2028  
Hours of Operation: 24-hour port

**Dulles International Airport (WAS)**

Individuals should proceed to the Main Terminal, lower level, and west end. The INS office is located in the International Arrivals building.

Address: USINS  
Dulles International Airport  
Main Terminal  
Lower Level, West End

Hidalgo, TX 78557  
Telephone: (956) 843-2201  
Hours of Operation: 24-hour port

**Highgate Springs Port of Entry (HIG)**

Upon entering the port, registrants should make a U-turn into the United States. Proceed to the Immigration building and park under the canopy. Individuals should then report to the INS lobby, Inspections counter.

Address: 482 Welcome Road, Interstate 89  
Swanton, VT 05488  
Telephone: (802) 868-3349  
Hours of Operation: 24-hour port

**Honolulu International Airport (HHX)**

Secondary inspection area, inquire at main entrance.

Address: 300 Rodgers Blvd.  
Departure Level, West End of Ticket Lobby 4  
Honolulu, HI 96819  
Telephone: (808) 861-8400  
Hours of Operation: 24-hour port

**Honolulu Seaport (HHX)**

Registrants should report to Room 117.

Address: USINS  
ATTN: Inspections Duty Officer  
595 Ala Moana Blvd.  
Honolulu, HI 96813  
Telephone: (808) 532-2707  
Hours of Operation: 8:00AM - 3:00PM, Monday - Friday

**Houston Seaport (HOU)**

Registrants should park in the rear of the Chase Building. Take elevator to the 2<sup>nd</sup> floor and turn right. The INS office is located on the left at the end of a short hallway.

Address: 8799 North Loop East  
Suite 270  
Houston, TX 77029  
Telephone: (713) 675-7982  
Hours of Operation: 8:00AM - 4:00PM, Monday - Friday

**International Falls Port of Entry (INT)**

Individuals should proceed to the INS administration building for departure processing.

Address: 2 Second Avenue  
International Falls, MN 56649-2328  
Telephone: (218) 283-8611  
Hours of Operation: 24-hour port

**JFK International Airport (JFK)**

Location has yet to be determined.

Address: International Terminal #4  
Jamaica, NY 11430  
Telephone: (718) 553-0264

Hours of Operation: 8:00AM - 4:00PM, Monday - Friday

**Portal Point of Entry (POR)**

Individuals should proceed to the INS administration building for departure processing.

Address: 301 Railway Avenue  
Portal, ND 58772  
Telephone: (701) 926-4341  
Hours of Operation: 24-hour port

**Progreso International Bridge (PGR)**

Individuals should proceed to the INS Administration building for departure processing.

Address: 1015 South Farm Road  
Progreso, TX 78579  
Telephone: (956) 565-6304  
Hours of Operation: 24-hour port

**Raymond Port of Entry (RAY)**

Individual should report to APD, SH, SRI, or Free Trade Examiner for departure processing.

Address: P.O. Box 158  
Raymond, MT 59256  
Telephone: (406) 895-2620  
Hours of Operation: 24-hour port

**Rossville Port of Entry (ROO)**

Individuals should report to INS secondary inspection inside the building.

Address: 8395 Highway 93 North  
Eureka, Montana 59917-9707  
Telephone: (406) 889-3737  
Hours of Operation: 24-hour port

**San Antonio International Airport (ZSN)**

Registrants should proceed to the International Arrivals area for departure processing.

Address: 9800 Airport Blvd.  
Terminal 1  
San Antonio, TX 78216  
Telephone: (210) 826-6261  
Hours of Operation: 9:00AM - 12:00AM

**San Diego Seaport (OTM)**

All departure controls for cargo ships will be conducted on the ship.

Address: B Street Pier  
Harbor Drive  
San Diego, CA 92101  
Telephone: (619) 230-8178 (San Diego Airport number, Lindberg Field. There is no number and no staffed office at seaport)  
Hours of Operation: 8:00AM - 8:00PM

**San Francisco International Airport (SFR)**

The INS office is located on the second floor, adjacent to the international arrivals waiting area in the International Terminal. Individuals arriving at the G side of the international parking lot can go to the

Telephone: (305) 874-5453  
Hours of Operation: 24-hour port

Miami Marine Unit (MIA)

Individuals should report to the Main Administrative Office of the Miami Marine Unit and proceed to the INS Office.

Address: 1500 Port Blvd.  
Suite 85  
Miami, FL 33132  
Telephone: (305) 536-5315  
Hours of Operation: 10:00AM - 6:00PM

Minneapolis-St. Paul International Airport (SPM)

Individuals should pass through airport security and then proceed to the INS office in Room G2210 on the G concourse for departure processing.

Address: 4300 Glumack Drive  
Concourse G, Room G2210  
St. Paul, MN 55111  
Telephone: (612) 727-3415  
Hours of Operation: 7:00AM - 7:30PM

Newark International Airport (NEW)

Registrants should report to the INS office located in Terminal B of the airport.

Address: USINS  
Terminal B  
Newark, NJ 07114  
Telephone: (973) 645-3239 ext. 374 or 375  
Hours of Operation: 12:00PM - 8:00PM

Nogales Port of Entry (NOG)

Using I-19 South from Tucson, AZ, travel south for approximately 65 miles to Nogales, AZ. Do not take any exits off of I-19, but remain on I-19 south until it terminates on Grand Avenue in Nogales, AZ. Turn right at the stoplight on Grand Avenue and head south and get into the left lane. The port will be directly ahead. Pull into the Vehicle Inspection Area and ask to speak with an Immigration Inspector.

Address: Border Inspection Station  
DeConcini Port of Entry  
1 North Grand Avenue  
Nogales, AZ 85621  
Telephone: (520) 287-3609  
Hours of Operation: 24-hour port

Orlando International Airport (ORL)

Registrants can contact the INS at the airport by calling ext. 4168 from any white phone in the Main Terminal. The INS inspector will arrange to meet the individual at a designated location in the Main Terminal.

Address: P.O. Box 620848  
Orlando, FL 32827  
Telephone: ext. 4168  
Hours of Operation: 8:00AM - 10:00PM

Oroville Port of Entry (ORO)

## SPECIAL REGISTRATION PROCEDURES

[Text Version]

*The United States has a proud tradition of welcoming immigrants and visitors. This tradition is renewed and enriched by each and every law-abiding immigrant and visitor. This same tradition is reflected in the United States government's duty to serve and protect its citizens, residents and foreign visitors.*

*Terrorist attacks have claimed the lives of thousands of Americans, as well as nationals from many other countries. As a result, new regulations have gone into effect to help ensure the safety of all persons in the United States. These regulations require the Immigration and Naturalization Service (INS) to register certain individuals in the interest of national security or law enforcement.*

*We understand that in many cases these procedures may cause inconvenience. However, your cooperation is requested so that our vision in which citizens, immigrants and visitors can live without fear of terrorist threats will become a reality.*

### Special Registration Procedures require:

- Being registered upon arrival to and departure from the United States;
- Being interviewed at an INS office if remaining in the United States for more than 30 days and/or for more than one year;
- Notifying the INS within ten days of any changes regarding place of residence, employment or education institution.

### *Who has to follow the special registration procedures?*

As part of the nonimmigrant visa application process, consular officers at U.S. Embassies and Consulates are required to identify individuals who will have to follow the special registration requirements in the United States. Likewise, INS officers at ports of entry may identify nonimmigrants who will have to follow the special registration requirements.

- The above will apply only to persons who want to enter the United States for a temporary period of time (such as a tourist or a student, etc.). Persons who have been approved to stay permanently in the United States do not have to follow special registration procedures at this time.

## ENTERING THE UNITED STATES

### *What will happen when I come to the United States?*

An INS officer will inform you if you will need to follow the special registration procedures. You will be instructed to go to an area where you will be fingerprinted, photographed, asked to show documents, and interviewed as to the length and purpose of your stay in the United States.

Additional information on how to follow the special registration procedures will be provided to you when you are registered.

### *If I'm traveling with family members, what will happen to them when we enter the United States?*

You may be temporarily separated from your family for the length of time required to carry out the described special registration procedural steps. Depending on individual circumstances, some or all of your family members may also be required to follow the special registration procedures, in which case they too will be fingerprinted and photographed.

*What if I decide that I do not want to complete the special registration procedures?*

If you decide that you do not want to or can not follow the special registration procedures, you may be allowed to withdraw your application for admission into the United States. Such a decision on your part will result in not being granted permission to enter the United States. You may still be fingerprinted, photographed, and interviewed by an INS inspecting officer as part of the withdrawal process.

**WHILE YOU ARE IN THE U.S.**

*Am I required to do anything while I am in the United States?*

Yes. If you are subject to the special registration procedures and you remain in the United States for 30 or more days, you need to go to the nearest INS district or sub-office that has responsibility for the area where you are staying. You can do this any time beginning on the 30<sup>th</sup> calendar day from the day that you entered the United States and up to the 40<sup>th</sup> calendar day. You will not need an appointment.

If you remain in the United States for one year or more, you must report again in person to an INS district or sub-office, each and every year. You must do this in person no later than 10 calendar days from the anniversary of the date when you last entered the United States. No appointment is necessary.

*What will happen to me at the INS district or sub-office?*

Your identity will be verified by fingerprint and the information that you provided to the INS at the time that you were initially registered will be reviewed.

Additionally, you will need to prove that you are complying with the terms of your admission to the United States. When you are registered upon entry into United States, you will be given instructions as to what to bring with you to the INS district or sub-office.

*How will I know where the INS district offices are located?*

A list of INS Offices will be given to you when you are registered. Additionally, you can find the location of the INS district offices by calling the INS National Customer Service Center at 800 375-5283, or by using the Internet ([www.ins.usdoj.gov](http://www.ins.usdoj.gov)).

*What if I'm traveling to different places in the United States during my visit?*

You can be interviewed at the INS district or sub-office closest to where you are travelling. You will need to bring documents to show who and where you are visiting.

*What if the information I gave changes because I change my address, my school or where I am working?*

You must notify the INS of any changes of address, employment, or school that you are attending, within 10 calendar days from the time the change occurs. Submitting a Form AR-11, Alien's Change of Address Card, following the Special Registration Instructions, does this.

*What will happen to me if I stay more than 30 days in the country and I do not report to the district office as required?*

Depending on the circumstances, you may be subject to arrest and detention, fines, and/or removal from the United States. You could also be denied re-entry into the United States for many years.



*Once I am in the United States, are there steps I can take so that I do not have to comply with the registration procedures?*

You will need to provide a written explanation as to why you should be excused from the special registration procedures. Your request should be sent to the INS district office that has responsibility for the area where you are staying. You must follow all special registration procedures until the INS notifies you in writing that your request has been approved.

#### LEAVING THE UNITED STATES

*What do the special registration procedures mean for me when I leave or travel outside of the United States?*

If you leave the United States on or after October 1, 2002, it is your responsibility to make certain that your departure is known and documented by an INS inspecting officer, each and every time you leave.

On or after October 1, 2002, you are required to report your departure from the United States by appearing before an INS inspecting officer on the same day that you leave.

These new regulations include restrictions as to which airports, seaports or land entry/exit points that you can use to depart from the United States. When you are initially registered, you will be given a list of those airports, seaports or overland exit ports you can use to leave the United States.

*What will happen to me if I cannot or if I choose not to report my departure from the United States?*

Depending on your personal circumstances, you might not be permitted to return to the United States. A consular officer or an INS inspecting officer will decide if the reasons you give for failing to report your departure satisfy the conditions set by the Attorney General and the Secretary of State that would allow you to re-enter the country.

*If I have already registered at an immigration office and then I leave the United States, do I have to register again when I return?*

Yes. You will have to begin this process again each time you enter the United States.

*Please contact an INS immigration office  
for more information and answers to your  
personal immigration questions.*

You can also telephone the  
INS National Customer Service Center  
(1-800) 375-5283  
TTY Telephone Service  
(1-800) 767-1833



## SPECIAL CALL-IN REGISTRATION PROCEDURES FOR CERTAIN NONIMMIGRANT ALIENS

### THIS NOTICE IS FOR YOU

- If you are a national or citizen of Iran, Iraq, Libya, Sudan, or Syria and were inspected by the Immigration and Naturalization Service and last admitted to the United States as a nonimmigrant on or before September 10, 2002; and
- If you are a male, born on or before November 15, 1986; and
- If you will be in the United States at least until December 16, 2002.

### WHAT YOU NEED TO DO

1. You must come to a designated INS office to be registered (photographed, fingerprinted, and interviewed under oath) between November 15 and December 16, 2002.
2. If you remain in the United States for more than 1 additional year, you must report back to a designated INS office within 10 days of the anniversary of the date on which you first registered. For example, if you were registered November 20, 2002, you would report back between November 10 and November 30, 2003.
3. If you change your address, employment, or educational institution, you must notify the INS in writing within 10 days of the change, using Form AR-11 SR.
4. If you leave the United States, you must appear in person before an INS inspecting officer at one of the designated ports and leave the United States from that port on the same day.

### IT IS VITAL THAT YOU COMPLY

If you do not follow these procedures, you may be considered to be out of status and deportable. You may be subject to arrest, detention, fines and/or removal from the United States. Any future application for an immigration benefit from the United States may be adversely impacted. If you do not properly exit through a designated port, any future attempts to reenter the United States may be impacted. Decisions will be made on an individual basis, depending on the circumstances of each case.

For the most up-to-date information regarding office locations and hours, or designated ports for departure, please consult the INS web page at [www.ins.usdoj.gov](http://www.ins.usdoj.gov) or call the National Customer Service Center at 1-800-375-5283.

November 6, 2002



## **SPECIAL CALL-IN REGISTRATION PROCEDURES FOR CERTAIN NONIMMIGRANT ALIENS**

### **Questions and Answers**

#### **WHY IS THE U.S. GOVERNMENT DOING THIS?**

In light of the attacks against the United States on September 11, 2001 and subsequent events, and based on information available to the Attorney General, the Attorney General has determined that certain nonimmigrant aliens require closer monitoring when national security or law enforcement interests are raised. The first phase of Special Registration, initiated September 11, 2002, required selected individuals to be fingerprinted, photographed, and interviewed under oath at United States ports-of-entry. This new procedure is the second phase, extending registration requirements to nationals and citizens of designated countries, who already have been admitted to the United States, to register at an Immigration and Naturalization Service (INS) district or sub-office.

The Attorney General has the legal authority to make this determination under section 265 (b) of the Immigration and Nationality Act, as amended, 8 U.S.C. 1305(b); and under section 263 (a) of the Immigration and Nationality Act, 8 U.S.C. 1303(a).

We appreciate your understanding and cooperation in complying with these registration procedures.

#### **WHO WILL THIS AFFECT?**

Males, 16 years of age or older (born on or before November 15, 1986), who are nationals or citizens of Iran, Iraq, Libya, Syria, and Sudan, who were inspected and last admitted by the INS as a nonimmigrant on or before September 10, 2002, and who will remain in the United States at least until December 16, 2002.

#### **WHY ARE ONLY MUSLIMS AND ARABS REQUIRED TO REGISTER?**

To date, individuals from over 114 countries have been registered. Registration is based solely on nationality and citizenship, not on ethnicity or religion.

The INS is required, within three years, to track all of the estimated 35 million foreign visitors, students, business travelers, and tourists who enter and leave the United States each year. It also requires that, by 2004, all official travel

documents used to enter the United States contain biometric identifiers (e.g., fingerprints) in addition to photo identification. This requirement is made necessary given the number of fraudulent documents presented to the INS and the use of sophisticated imaging technology to conceal and falsify identities.

The National Security Entry and Exit Registration System is an important first phase in implementing the entry/exit program that will cover all visitors to the United States. Presently, any number of nationals, from any country, can be required to follow special registration procedures when the Attorney General determines it is in the national security and/or law enforcement interests of the United States.

It is important to emphasize that the National Security Entry and Exit Registration System is not a bar to entry into the United States, nor does it limit an individual's ability to engage in any lawful activity as permitted under their entry visa.

#### **ARE THERE ANY EXCEPTIONS?**

Yes. This does not affect individuals who are currently lawful permanent residents of the United States ("green card holders"). Refugees, individuals who have been granted asylum, and individuals who have applied for asylum on or before November 6, 2002, are also excluded.

In addition, diplomats and their dependents, individuals with diplomatic visas, as well as representatives and employees from accredited international organizations are excluded from the Special Registration Procedures.

#### **WHAT ABOUT MY DEPENDENTS, SUCH AS MY SPOUSE, CHILDREN OR PARENTS; DO THEY HAVE TO REGISTER?**

All males who are 16 years or older (born on or before November 15, 1986) must register.

#### **WHAT IF MY SPOUSE, CHILDREN OR PARENTS ARE U.S. CITIZENS OR LEGAL PERMANENT RESIDENTS? DO I STILL HAVE TO REGISTER?**

Yes. There are no exceptions based on the immigration status of other family members.

#### **WHAT IF I HAVE DUAL CITIZENSHIP? DO I STILL HAVE TO REGISTER?**

Yes. Those who claim citizenship from Iran, Iraq, Libya, Sudan or Syria are required to register even if they are also citizens of another country.

#### **WHAT IF I AM IN THE PROCESS OF APPLYING TO BECOME A PERMANENT RESIDENT, BUT MY APPLICATION IS STILL WITH THE INS? DO I STILL HAVE TO REGISTER?**

Yes. There are no exceptions based only on filing an application to adjust one's immigration status to that of a legal permanent resident.

**WHAT IF I HAVE APPLIED FOR ASYLUM? DO I STILL HAVE TO REGISTER?**

Maybe. If you applied for asylum on or before November 6, 2002, you do not have to register. If you applied for asylum after that date, you will have to register. If you have been granted asylum, you do not have to register.

**WHAT IF I HAVE BEEN IN THE UNITED STATES FOR MANY YEARS BECAUSE I WAS GIVEN TEMPORARY PROTECTED STATUS (TPS) STATUS? DO I STILL HAVE TO REGISTER?**

Yes, as long as you were last admitted to the United States as a nonimmigrant on or before September 10, 2002. Even if you have been allowed to stay legally in the United States for many years, you are still required to register.

**WHAT IF MY LAST ENTRY TO THE UNITED STATES WAS NOT LEGAL (WITHOUT INSPECTION AND ADMISSION), AND I NOW HAVE TEMPORARY PROTECTED STATUS (TPS)? DO I HAVE TO REGISTER?**

No. The current Special Call-In Registration requirements apply only to aliens who have been inspected by an Immigration officer and admitted to the United States.

**WHAT IF I WAS PAROLED INTO THE UNITED STATES? DO I HAVE TO REGISTER?**

No. If your last entry into the United States was on or before September 10, 2002, and you were not inspected and admitted as a nonimmigrant, you are not subject to Special Registration.

**WHAT IF I AM CURRENTLY SUBJECT TO SPECIAL CALL-IN REGISTRATION, BUT I DEPART THE UNITED STATES PRIOR TO DECEMBER 16, 2002? WILL I HAVE TO REGISTER IF I COME BACK TO THE UNITED STATES?**

You are not subject to Special Call-In Registration if you depart before December 16, 2002. However, if you leave the United States and return, you may be registered at the Port-of-Entry if you are admitted and are subject to a registration requirement existing at that time. The criteria for registration at Ports-of-Entry may be different from the criteria for Call-In Registration.

**WHERE DO I GO TO REGISTER?**

You can go to the designated INS District or Sub-office closest to where you are located in the United States. A list of the District and Sub-offices is attached for your information. It is also available on the Internet at [www.INS.usdoj.gov](http://www.INS.usdoj.gov), and by telephone from the National Customer Service Center (1-800-375-5283 or TTY 1-800-767-1833 for the hearing impaired).

**WHEN DO I HAVE TO DO THIS?**

You must appear in person before, register with, and provide requested information under oath to an Immigration and Naturalization Service (INS) officer between November 15, 2002 and December 16, 2002.

**DO I HAVE TO MAKE AN APPOINTMENT?**

You do not need an appointment to be registered; but you should come in the morning. You will be seen on the same day that you come in. Most INS offices are open Monday through Friday, except on Federal holidays. For your convenience, please call the National Customer Service Center toll-free (1-800-375-5283) to find out when a specific INS office is open for business.

**WHO DO I ASK FOR AT THE INS OFFICE?**

When you get to the INS office, let an INS employee or security guard know that you are there as part of the Special Registration procedures. An INS Information Officer will request proof of identity, such as your passport, and then direct you to the officer who will register you.

**WHAT WILL HAPPEN WHEN I GO TO REGISTER?**

At the interview, you will be fingerprinted and photographed. You need to bring your passport and Form I-94 (Arrival - Departure Record), any other forms of government-issued identification documents that you have been issued, and proof of residence, employment or school matriculation. For example:

- If you are living in the United States, you could bring a lease or rental agreement, utility bills, etc. to show where you live.
- If you are staying with friends or relatives, you could bring documents such as a postmarked envelope or bill showing their name and address.
- If you are in the United States because of a job, you could bring a payroll stub, an employment contract, etc.
- If you are in the United States to go to school, you could bring your class schedule, official notification of your grade(s), your class or yearbook picture, student identification card, evidence of participation in extracurricular activities, etc.

You may also be asked additional questions of a national security or law enforcement nature. The interviewing officer could also ask another INS officer to interview you.

If necessary, you should bring someone to translate for you. A parent or legal guardian may accompany juveniles under the age of 18. Legal representation is not necessary, but at your option, you may be represented at your own expense by the legal counsel of your choice.

When you have been registered, the officer will mark your Form I-94 to indicate that you have complied with the registration requirement. If you have lost your Form I-94, you may apply for a replacement at the time of registration. You will have to file an application and pay any required filing fee to replace the lost document. The filing fee is currently \$85.

#### **WHAT IF I MISS THE DECEMBER 16, 2002 DEADLINE?**

If you are not able to appear at an INS District or Sub-office between November 15 and December 16, 2002, you should come in as soon as possible thereafter. Be prepared to explain and document why you were unable to register by December 16, 2002. If the INS officer determines that you did not willfully ignore the registration requirement, you will be registered.

#### **WILL I BE GIVEN ANY PROOF THAT I HAVE COMPLIED?**

Yes. Your I-94 (Arrival - Departure Record) will be annotated with a Fingerprint Identification Number (FIN) to show that you have registered. If you do not have an I-94, you may apply for a replacement. The I-94 card is an important document for Special Registration procedures. You will need to present your I-94 card each time that an INS officer interviews you, and surrender it when you leave the United States.

#### **DO I HAVE TO REGISTER EVERY YEAR?**

If you stay in the United States for 1 year or longer after the date you were registered, you must report to an INS office for an annual interview within 10 days of the anniversary of the day on which you were registered. For example, if you were registered on December 10, 2002 you will need to appear again at a designated INS office between the dates of November 30 - December 20, 2003. To determine your dates:

Month/Date of registration: \_\_\_\_\_

Date of being registered  $\pm$  10 days: \_\_\_\_\_

If you stay in the United States for 2 or more years, you should report to an INS office between those same dates each year.

You do not need an appointment for your interview; but you should come in the morning. You will be seen on the same day that you come in. Most INS offices are open Monday through Friday, except on Federal holidays. For your convenience, please call the National Customer Support Center toll-free (1-800-375-5283) to find out when a specific INS office is open for business.

#### **WHAT IF I CHANGE MY ADDRESS? SCHOOL? OR EMPLOYER?**

If you change your address, employer or school after you have been in the United States for 30 days or longer, you must notify INS by mail within 10 days of the change. You should use a Form AR-11 SR (Alien's Change of Address Card - Special Registration). A copy of the form is attached for your convenience. If



is also available on the Internet at [www.INS.usdoj.gov](http://www.INS.usdoj.gov), by mail from the INS Forms Distribution Center (1-800-870-3979), and at INS District and Sub-offices.

When completing the form, you should copy the Fingerprint Identification Number (FIN) that was written on your I-94 (Arrival - Departure Record) form or passport when you were registered and fingerprinted by the INS to the top of your Form AR-11 SR (Alien's Change of Address Card - Special Registration) and to the last line on the AR-11 SR where indicated. If, for some reason, you do not have your FIN number, use the number of your I-94 (Arrival - Departure Record). You can also use your alien registration number if you have been given one by the INS.

Mail to the address noted in the instruction section on the AR-11 SR form. While not required, it is to your benefit to keep a copy of your completed form and a receipt of delivery that can be used to document the date on which you submitted the Form and the address to which it was mailed.

**DO I NEED TO REPORT TO THE INS WHEN I LEAVE THE UNITED STATES?**  
Yes. When you leave the United States, including for visits to Mexico, Canada, or adjacent islands, you must notify the INS in person on the date of your departure and leave through a designated port. If you do not report your departure, you may be denied admission to the United States at a later date.

**CAN I LEAVE FROM ANY AIRPORT, SEAPORT, OR LAND BORDER CROSSING?**

No. You will only be allowed to leave the United States from certain designated ports. These include international airports, seaports and land border crossings into Canada and Mexico. A list of the designated ports and instructions on where to register your departure is attached for your information. This list is also available on the Internet at [www.INS.usdoj.gov](http://www.INS.usdoj.gov), and from the National Customer Service Center (1-800-375-5283 or TTY 1-800-767-1833 for the hearing impaired). Please consult this listing when planning your travel as newly designated ports may be added by Federal Register notice at any time.

**IS THERE A WAIVER PROVISION FOR CALL-IN REGISTRATION?**

No. Everyone required to register must do so. After registering, a waiver of all or part of the special registration requirement(s) for up to one year may be requested in writing from an INS District Director. There is no form to request a waiver; a letter is sufficient. Examples of the circumstances that might warrant a waiver include: a representative of a foreign government who was issued a visitor's visa in lieu of a diplomatic visa, an emergent medical circumstances (such as those requiring hospitalization) during the interview period. If the waiver is not approved in writing before the annual interview period, you should appear for the interview.



**WILL I NEED TO BE INTERVIEWED, FINGERPRINTED, AND PHOTOGRAPHED EVERY TIME I ENTER THE UNITED STATES?**

Yes. Nonimmigrant aliens who are nationals or citizens of Iran, Iraq, Libya, Sudan, and Syria are required to register each time they are inspected by an Immigration inspections officer and admitted to the United States.

**WHAT ARE THE PENALTIES FOR NONCOMPLIANCE?**

If you do not comply with these special registration requirements or other terms of your admission to the United States during your stay, you will be considered out of status. You may be subject to arrest, detention, fines and/or removal from the United States, and any future application for an immigration benefit from the United States may be impacted. Decisions will be made on an individual basis, dependent on the circumstances of each case.

*For the most up-to-date information regarding Special Registration procedures, office hours, or designated ports for departure, please consult the INS web page at [www.ins.usdoj.gov](http://www.ins.usdoj.gov), or call the National Customer Service Center at 1-800-375-5283.*



## LISTING OF DESIGNATED INS INTERVIEWING OFFICES FOR SPECIAL REGISTRATION

<b>ALASKA - Anchorage</b> 620 East 10 <sup>th</sup> Avenue Anchorage, Alaska 99501	<b>FLORIDA - Tampa</b> 5524 West Cypress Street Tampa, Florida 33607-1708	<b>MISSOURI - Kansas City</b> 9747 Northwest Conant Avenue Kansas City, Missouri 64153
<b>ARIZONA - Phoenix</b> 2035 North Central Avenue Phoenix, Arizona 85004	<b>FLORIDA - West Palm Beach</b> 301 Broadway Riviera Beach, Florida 33401	<b>MISSOURI - St. Louis</b> 1222 Spruce Street St. Louis, Missouri 63103
<b>ARIZONA - Tucson</b> 6431 South Country Club Road Tucson, Arizona 85706-5907	<b>GEORGIA - Atlanta</b> 77 Forsyth Street, SW Atlanta, Georgia 30303	<b>MONTANA - Helena</b> 2800 Skyway Drive Helena, Montana 59601
<b>ARKANSAS - Fort Smith</b> 4991 Old Greenwood Road Fort Smith, Arkansas 72903	<b>GUAM - Agana</b> Sirena Plaza, Suite 100 108 Hernan Cortez Avenue Hagatna, Guam 96910	<b>NEBRASKA - Omaha</b> 3736 South 132 <sup>nd</sup> Street Omaha, Nebraska 68144
<b>CALIFORNIA - Fresno</b> 865 Fulton Mall Fresno, California 93721	<b>HAWAII - Honolulu</b> 595 Ala Moana Boulevard Honolulu, Hawaii 96813	<b>NEVADA - Las Vegas</b> 3373 Pepper Lane Las Vegas, NV 89120-2739
<b>CALIFORNIA - Los Angeles</b> 300 North Los Angeles Street Room 2024 Los Angeles, California 90012	<b>IDAHO - Boise</b> 1185 South Vinnell Way Boise, Idaho 83709	<b>NEVADA - Reno</b> 1352 Corporate Boulevard Reno, Nevada 85902
<b>CALIFORNIA - Sacramento</b> 650 Capitol Mall Sacramento, CA 95814	<b>ILLINOIS - Chicago</b> 230 South Dearborn, 2 <sup>nd</sup> Floor Chicago, Illinois 60604	<b>NEW HAMPSHIRE - Manchester</b> 803 Canal Street Manchester, New Hampshire 03101
<b>CALIFORNIA - San Bernardino</b> 655 West Rialto Avenue San Bernardino, California 92410	<b>INDIANA - Indianapolis</b> 950 N. Meridian Street, Room 400 Indianapolis, Indiana 46204	<b>NEW JERSEY - Cherry Hill</b> 1886 Greentree Road Cherry Hill, New Jersey 08003
<b>CALIFORNIA - San Diego</b> 880 Front Street, Suite 1209 San Diego, California 92101	<b>IOWA - Des Moines</b> 210 Walnut Street, Room 369 Des Moines, Iowa 50309	<b>NEW JERSEY - Newark</b> 970 Broad Street Newark, New Jersey 07102
<b>CALIFORNIA - San Francisco</b> 444 Washington Street San Francisco, California 94111	<b>KANSAS - Wichita</b> 271 West 3rd Street North, Suite 1050 Wichita, Kansas 67202-1212	<b>NEW MEXICO - Albuquerque</b> 1720 Randolph Road SE Albuquerque, New Mexico 87106
<b>CALIFORNIA - San Jose</b> 1887 Monterey Road San Jose, California 95112	<b>KENTUCKY - Louisville</b> 601 West Broadway, Room 390 Louisville, Kentucky 40202	<b>NEW YORK - Albany</b> 1086 Troy-Schenectady Road Latham, New York 12110
<b>CALIFORNIA - Santa Ana</b> 34 Civic Center Plaza Santa Ana, California 92701	<b>LOUISIANA - New Orleans</b> 701 Loyola Avenue New Orleans, Louisiana 70113	<b>NEW YORK - Buffalo</b> 130 Delaware Avenue Buffalo, New York 14202
<b>COLORADO - Denver</b> 4730 Paris Street Denver, CO 80239	<b>MAINE - Portland</b> 176 Gannet Drive South Portland, Maine 04106	
<b>CONNECTICUT - Hartford</b> 450 Main Street, 4th Floor Hartford, Connecticut 06103	<b>MARYLAND - Baltimore</b> 31 Hopkins Place Baltimore, Maryland 21201	<b>NEW YORK - New York City</b> 26 Federal Plaza New York, New York 10278
<b>FLORIDA - Jacksonville</b> 4121 Southpoint Boulevard Jacksonville, Florida 32216	<b>MASSACHUSETTS - Boston</b> Government Center, JFK Federal Building Boston, Massachusetts 02203	<b>NORTH CAROLINA - Charlotte</b> 210 E. Woodlawn Road, Building 6, Suite 138 Charlotte, North Carolina 28217
<b>FLORIDA - Miami</b> 7880 Biscayne Boulevard Miami, Florida 33138	<b>MICHIGAN - Detroit</b> 333 Mount Elliot Street Detroit, Michigan 48207-4381	<b>OHIO - Cincinnati</b> 550 Main Street, Room 4001 Cincinnati, Ohio 45202
<b>FLORIDA - Orlando</b> 3403 Tradeport Drive Orlando, Florida 32822	<b>MINNESOTA - Minneapolis</b> 2901 Mello Drive Bloomington, Minnesota 55425	<b>OHIO - Cleveland</b> 1240 East Ninth Street Cleveland, Ohio 44115

# **LISTING OF DESIGNATED INS INTERVIEWING OFFICES FOR SPECIAL REGISTRATION - page 2**

<b>OHIO - Columbus</b> 50 West Broad Street, Suite 304D Columbus, Ohio 43215	<b>SOUTH CAROLINA - Charleston</b> 170 Meeting Street, Fifth Floor Charleston, South Carolina 29401	<b>VERMONT - St. Albans</b> 64 Gricebrook Road St. Albans, Vermont 05478
<b>OKLAHOMA - Oklahoma City</b> 4149 Highline Boulevard, Suite 300 Oklahoma City, Oklahoma 73108	<b>SOUTH CAROLINA - Greer</b> 142-D West Philips Road Greer, South Carolina 29650	<b>VIRGINIA - Norfolk</b> 5280 Henneman Drive Norfolk, Virginia 23513
<b>OREGON - Portland</b> 511 Northwest Broadway Portland, Oregon 97209	<b>TENNESSEE - Memphis</b> 1314 Sycamore View Road, Suite 100 Memphis, Tennessee 38134	<b>WASHINGTON, D.C.</b> 4420 North Fairfax Drive Arlington, Virginia 22203
<b>PENNSYLVANIA - Philadelphia</b> 1600 Callowhill Street Philadelphia, Pennsylvania 19130	<b>TEXAS - Dallas</b> 8101 North Stemmons Freeway Dallas, Texas 75247	<b>WASHINGTON - Seattle</b> 815 Airport Way, South Seattle, Washington 98134
<b>PENNSYLVANIA - Pittsburgh</b> 1000 Liberty Avenue, Room 214 Pittsburgh, Pennsylvania 15222	<b>TEXAS - El Paso</b> 1545 Hawkins Boulevard El Paso, Texas 79925	<b>WASHINGTON - Spokane</b> 920 W. Riverside Room 691 Spokane, Washington 99201
<b>PUERTO RICO - San Juan</b> 7 Tabonuco Street Guaynabo, Puerto Rico 00968	<b>TEXAS - Harlingen</b> 2102 Teege Avenue Harlingen, Texas 78550-4567	<b>WASHINGTON - Yakima</b> 417 E. Chestnut Yakima, Washington 98901
<b>RHODE ISLAND - Providence</b> 200 Dyer Street Providence, Rhode Island 02903	<b>TEXAS - Houston</b> 126 Northpoint Drive Houston, Texas 77060	<b>WEST VIRGINIA - Charleston</b> 210 Kanawha Boulevard West Charleston, West Virginia 25302
<b>ST. CROIX - Christiansted</b> Sunny Isle Shopping Center Christiansted, St. Croix U. S. Virgin Islands 00820	<b>TEXAS - San Antonio</b> 8904 Fourwinds Drive San Antonio, Texas 78239	<b>WISCONSIN - Milwaukee</b> 310 East Knapp Street Milwaukee, Wisconsin 53202
<b>ST. THOMAS - Charlotte Amalie</b> Nisky Center, Suite 1A First Floor South Charlotte Amalie, St. Thomas U. S. Virgin Islands 00802	<b>UTAH - Salt Lake City</b> 5272 South College Drive, #100 Murray, Utah 84123	

For more information on the INS office nearest you, including hours of operation, please telephone the National Customer Service Center at 1(800) 375-5283 or TTY at 1(800) 767-1833 for the hearing impaired. You can also visit the INS web site at [www.ins.usdoj.gov](http://www.ins.usdoj.gov).

**DESIGNATED PORTS-OF-DEPARTURE (POD)  
ALPHABETICAL LIST**

Amistad Dam Del Rio, Texas	Guam International Airport Tamuning, Guam	Orlando International Airport Orlando, Florida
Anchorage International Airport Anchorage, Alaska	Hartsfield International Airport Atlanta, Georgia	Oroville Port of Entry Oroville, Washington
Bell Harbor Pier 66 Cruise Ship Terminal - Seattle, Washington	Heart Island Alexandria Bay, New York	Otay Mesa Port of Entry Otay Mesa, California
Bridge of the Americas El Paso, Texas	Hidalgo International Bridge Hidalgo, Texas	Pacific Highway Port of Entry Blaine, Washington
Brownsville/Matamoros International Bridge Brownsville, Texas	Highgate Springs Port of Entry Swanton, Vermont	Pembina Port of Entry Pembina, North Dakota
Buffalo Peace Bridge Buffalo, New York	Honolulu International Airport Honolulu, Hawaii	Piegan Port of Entry Babb, Montana
Calexico Port of Entry Calexico, California	Honolulu Seaport Honolulu, Hawaii	Port Arthur Seaport Port Arthur, Texas
Cape Vincent - Hornes Ferry Dock Cape Vincent, New York	Houston Seaport Houston, Texas	Portal Point of Entry Portal, North Dakota
Champlain Port Of Entry Champlain, New York	International Falls Port of Entry - International Falls, Minnesota	Progreso International Bridge Progreso, Texas
Chateaugay Port of Entry, Chateaugay, New York	JFK International Airport, New York City - Jamaica, New York	Rainbow Bridge - Niagara Falls Niagara Falls, New York
Chicago, O'Hare International Airport Chicago, Illinois	Laredo Gateway to the Americas - Laredo, Texas	Raymond Port of Entry Raymond, Montana
Columbus Port of Entry Columbus, New Mexico	Lewiston Bridge, Niagara Falls, New York Lewiston, New York	Roosville Port of Entry Eureka, Montana
Dallas/Fort Worth International Airport Dallas/Fort Worth, Texas	Logan International Airport East Boston, Massachusetts	Rouses Port of Entry Rouses, New York
Del Rio International Bridge Del Rio, Texas	Long Beach Seaport Long Beach, California	San Antonio International Airport - San Antonio, Texas
Denver International Airport Denver, Colorado	Los Angeles International Airport Los Angeles, California	San Diego Seaport San Diego, California
Detroit Canada Tunnel Detroit, Michigan	Massena (Seaway International Bridge) - Massena, New York	San Francisco International Airport San Francisco, California
Detroit Metro Airport Detroit, Michigan	Miami International Airport Miami, Florida	Seattle Seaport Seattle, Washington
Douglas Port of Entry Douglas, Arizona	Miami Marine Unit Miami, Florida	Seattle-Tacoma International Airport - Seattle, Washington
Dulles International Airport Sterling, Virginia	Minneapolis-St. Paul International Airport St. Paul, Minnesota	Sweetgrass Port of Entry Sweetgrass, Montana
Eagle Pass Bridge Eagle Pass, Texas	Moers Port of Entry Moers, New York	Thousand Islands (Bridge) Port of Entry Alexandria Bay, New York
Fort Covington Port of Entry Fort Covington, New York	Newark International Airport Newark, New Jersey	Trout River Port of Entry Trout River, New York
Galveston Seaport Galveston, Texas	Nogales Port of Entry Nogales, Arizona	Whirlpool Bridge Niagara Falls, New York
George Bush Intercontinental Airport - Houston, Texas	Ogdensburg Prescott International Bridge Ogdensburg, New York	Ysleta Port of Entry El Paso, Texas

# DESIGNATED PORTS-OF-DEPARTURE (POD) LIST BY STATE

<b>ALASKA</b>	Detroit Canada Tunnel Detroit, Michigan	Whirlpool Bridge Niagara Falls, New York
Anchorage International Airport Anchorage, Alaska	Detroit Metro Airport Detroit, Michigan	<b>NORTH DAKOTA</b>
<b>ARIZONA</b>	<b>MINNESOTA</b>	Pembina Port of Entry Pembina, North Dakota
Douglas Port of Entry Douglas, Arizona	International Falls Port of Entry International Falls, Minnesota	Portal Point of Entry Portal, North Dakota
Nogales Port of Entry Nogales, Arizona	Minneapolis-St. Paul International Airport Minneapolis-St. Paul, Minnesota	<b>TEXAS</b>
<b>CALIFORNIA</b>	<b>MONTANA</b>	Amistad Dam Del Rio, Texas
Calxico Port of Entry Calxico, California	Piegan Port of Entry Babb, Montana	Brownsville/Matamoros Inter- national Bridge - Brownsville, Texas
Long Beach Seaport Long Beach, California	Raymond Port of Entry Raymond, Montana	Bridge of the Americas El Paso, Texas
Los Angeles International Airport Los Angeles, California	Repsville Port of Entry Eureka, Montana	Dallas/Fort Worth International Airport - Dallas/Fort Worth, Texas
Olaj Mesa Port of Entry Olaj Mesa, California	Sweetgrass Port of Entry Sweetgrass, Montana	Del Rio International Bridge Del Rio, Texas
San Diego Seaport San Diego, California	<b>NEW JERSEY</b>	Eagle Pass Bridge Eagle Pass, Texas
San Francisco International Airport - San Francisco, California	Newark International Airport Newark, New Jersey	Galveston Seaport Galveston, Texas
<b>COLORADO</b>	<b>NEW MEXICO</b>	George Bush Intercontinental Airport - Houston, Texas
Denver International Airport Denver, Colorado	Columbus Port of Entry Columbus, New Mexico	Hidalgo International Bridge Hidalgo, Texas
<b>FLORIDA</b>	<b>NEW YORK</b>	Houston Seaport Houston, Texas
Miami International Airport Miami, Florida	Buffalo Peace Bridge Buffalo, New York	Laredo Gateway to the Americas Laredo, Texas
Miami Marine Unit Miami, Florida	Cape Vincent - Hornes Ferry Dock Cape Vincent, New York	Port Arthur Seaport Port Arthur, Texas
Orlando International Airport Orlando, Florida	Champlain Port of Entry Champlain, New York	Progreso International Bridge Progreso, Texas
<b>GEORGIA</b>	Chateaugay Port of Entry, Chateaugay, New York	San Antonio International Airport San Antonio, Texas
Hartsfield International Airport Atlanta, Georgia	Fort Covington Port of Entry Fort Covington, New York	Ysleta Port of Entry El Paso, Texas
<b>GUAM</b>	Heart Island Alexandria Bay, New York	<b>VERMONT</b>
Guam International Airport Tamuning, Guam	JFK International Airport (New York City) - Jamaica, New York	Highgate Springs Port of Entry Swanton, Vermont
<b>HAWAII</b>	Lewiston Bridge, New York - Lewiston, New York	<b>VIRGINIA</b>
Honolulu International Airport Honolulu, Hawaii	Massena (Seaway International Bridge) - Massena, New York	Dulles International Airport (Washington-Dulles Airport) - Sterling, Virginia
Honolulu Seaport Honolulu, Hawaii	Moore's Port of Entry Moore's, New York	<b>WASHINGTON</b>
<b>ILLINOIS</b>	Ogdensburg Prescott International Bridge - Ogdensburg, New York	Ball Harbor Pier 66 Cruise Ship Terminal - Seattle, Washington
Chicago, O'Hare International Airport - Chicago, Illinois	Rainbow Bridge - Niagara Falls Niagara Falls, New York	Oroville Port of Entry Oroville, Washington
<b>MASSACHUSETTS</b>	Rouses Port of Entry Rouses, New York	Pacific Highway Port of Entry Blaine, Washington
Logan International Airport East Boston, Massachusetts	Thousand Islands (Bridge) Port of Entry - Alexandria Bay, New York	Seattle Seaport Seattle, Washington
<b>MICHIGAN</b>	Trout River Port of Entry Trout River, New York	Seattle Tacoma International Airport - Seattle, Washington

## LIST OF DESIGNATED PORTS OF DEPARTURE (POD) FOR SPECIAL REGISTRATION

### Locations and Exit Information

#### Amistad Dam

Registrants should park south of the building, then report to Inspector in the Immigration and Naturalization Service (INS) office. This port of departure (POD) is located 12 miles northwest of Del Rio, Texas.

Location: Spur 349 South of Highway 90 West at Amistad Dam  
Telephone: (830) 703-2160  
Hours of Operation: 10:00AM - 6:00PM

#### Anchorage International Airport

Registrants arriving at the airport on outbound international flights should report to Gate N-8 in the transit lounge. There is a call box labeled "INS" located at the inspections booth. Use this phone to contact an INS officer. The INS Officer will instruct you to wait at Gate N-8 until an officer arrives to collect your Form I-94.

Address: 4601 Postmark Drive  
Anchorage, Alaska 99502  
Telephone: (907) 271-6855  
Hours of Operation: 12:00AM - 4:00PM

#### Bell Harbor Pier 66 Cruise Ship Terminal

From Interstate 5, exit on Madison Street and go west to Alaska Way. Turning right, Pier 66 will be about a mile on the left. The departure processing area is located on the second floor, primary area. This location is only used for processing cruise ship inspections from May through October.

Address: 2225 Alaska Way, Pier 66  
Seattle, Washington 98121  
Telephone: (206) 553-4775  
Hours of Operation: 6:00AM - 1:00PM, Monday-Friday, when cruise ships are in port.

#### Bridge of the Americas

Registrants should report to the Supervisory Immigration Inspector in the INS Office in Building A.

Address: 3600 E. Paisano Drive  
Building A  
El Paso, Texas 79905  
Telephone: (915) 543-7632  
Hours of Operation: 24-hour port

#### Brownsville/Matamoros International Bridge

Registrants should report to the INS Administration Building.

Address: 1300 Mexico Blvd.  
Brownsville, Texas 78520  
Telephone: (956) 548-2502  
Hours of Operation: 24-hour port

**Buffalo Peace Bridge Port of Entry**

Registrants should report to the Inspections Building.

Address: Buffalo Peace Bridge  
Peace Bridge Plaza  
Buffalo, New York 12937  
Telephone: (716) 885-3367  
Hours of Operation: 24-hour port

**Callexico Port of Entry**

Follow the sign at the port of entry that reads "To Mexico." As you pass two (2) sets of turnstiles, take a right to return to the port's south entrance. The INS office is located to the left of the south entrance doors. It should also be noted that only pedestrians on foot may depart through the Callexico Port of Entry.

Address: 200 E. 1<sup>st</sup> Street  
Callexico, California 92231  
Telephone: (760) 357-1143  
Hours of Operation: 24-hour port

**Cape Vincent Port of Entry**

Registrants should report to the Inspections Building.

Address: Hornes Ferry Dock  
Cape Vincent, New York 13618  
Telephone: (315) 654-2781  
Hours of Operation: 8:00AM - 8:00PM, May through October (Seasonal)

**Champlain, New York**

Registrants should report to the Export Control Building at Champlain. Registrants should then proceed to the Main Lobby to report departure to the INS.

Address: 24 West Service Road (Interstate 87)  
Champlain, New York 12919  
Telephone: (518) 298-7901  
Hours of Operation: 24-hour port

**Chateaugay Port of Entry**

Registrants should report to the Inspections Building.

Address: Route 374  
Chateaugay, New York 12920  
Telephone: (518) 497-6772  
Hours of Operation: 24-hour port

**Chicago - O'Hare International Airport**

The Departure Exit Control office is located next to exit door A on the arrivals level of the International Terminal 5.

Address: O'Hare International Airport  
Terminal 5 International Building  
21000 West O'Hare  
Chicago, Illinois 60666  
Telephone: (773) 894-2930  
Hours of Operation: 24-hour port



**Columbus Port of Entry**

From Columbus, follow the signs to the port and park in the visitor's parking lot located at the inspections building. Registrants should then report to the Supervisory Immigration Inspector in the INS office.

Address: State Road 11 & Pershing Road  
Columbus, New Mexico 88029  
Telephone: (505) 531-2694  
Hours of Operation: 24-hour port

**Dallas/Fort Worth International Airport**

Registrants should report to Terminal A, Section C for departure processing.

Address: D/FW International Airport, Terminal A, Section C  
2000 South Service Drive  
Dallas/Fort Worth International Airport, Texas 75261  
Telephone: (972) 574-2141  
Hours of Operation: 6:30AM - 10:00PM

**Del Rio International Bridge**

Registrants should park on south side of building then report to Inspector in the INS office.

Address: Loop Road  
Del Rio, Texas 78840  
Telephone: (830) 703-2153  
Hours of Operation: 24-hour port

**Denver International Airport**

Registrants should report to the Main Terminal, International Arrivals for departure processing.

Address: 8500 Pena Blvd.  
Denver, Colorado 80249-6340  
Telephone: (303) 342-7440, ext. 0  
Hours of Operation: 10:00AM - 8:00PM

**Detroit Canada Tunnel**

Registrants departing through the Detroit Canada Tunnel should pull over to the left and park under the canopy in front of the U.S. Customs Office prior to going through the tollbooth. They will then be directed to the INS Office.

Address: 150 E. Jefferson Ave.  
Detroit, Michigan 48226  
Telephone: (313) 568-6016  
Hours of Operation: 24-hour port

**Detroit Metro International Airport**

Go to the information booth between Gates A-38 and A-40. Use the INS Telephone located on the left rear of the booth to contact INS. Follow posted dialing instructions. If you are unable to get to the Gate level, or cannot locate the information booth, please ask your airline for assistance or call (734) 247-4901.

Address: 2597 World Gateway Place  
Detroit, Michigan 48226  
Telephone: (734) 247-4901  
Hours of Operation: 6:00AM - 10:00PM



**Douglas Port of Entry**

Using I-10 East from Tucson, AZ, travel on the I-10 East for approximately 40 miles until you reach Benson, AZ. You exit I-10 at exit #303 into Benson. From exit #303, you will now be traveling on Highway 80 East through St. David, Tombstone, and Bisbee.

From Bisbee, continue for approximately 30 miles on Highway 80 East until you reach Douglas, AZ. At the first stoplight, make a right turn onto Pan American Avenue. You will travel on Pan American Avenue for approximately 15 blocks and you will then see the Douglas Port of Entry.

On First Street and Pan American Avenue, there is a stop sign located directly in front of the Douglas Port of Entry. Drive straight from the stop sign into the vehicle inspection area, pull into the inspection area and tell the officer that you need to speak to an Immigration Inspector.

Address: 1 Pan American Avenue  
Douglas, Arizona 85607  
Telephone: (520) 364-2028  
Hours of Operation: 24-hour port

**Dulles International Airport**

Registrants should proceed to the Main Terminal, lower level, west end. The INS office is located in the International Arrivals building.

Address: Dulles International Airport-Main Terminal  
Lower Level, West End  
45020 Aviation Drive  
Sterling, Virginia 20166  
Telephone: (703) 661-5106  
Hours of Operation: 24-hour port

**Eagle Pass Bridge**

Registrants should park in the public parking area on the northeast side of the building. Once inside the building, they should proceed to the INS office located at the last door (# 20) on the left, in front of the pedestrian primary station.

Address: 160 Garrison Street  
Eagle Pass, Texas 78852  
Telephone: (830) 758-5507 / (830) 758-5508  
Hours of Operation: 7:00AM - 11:00PM

**Fort Covington Port of Entry**

From Route 37, turn north onto Water Street. Registrants should report to the Inspections Building.

Address: Water Street  
Fort Covington, New York 12937  
Telephone: (518) 358-2231  
Hours of Operation: 24-hour port

**Galveston Seaport**

Registrants should proceed through security and take the elevator to the 5<sup>th</sup> floor. Exiting the elevator, turn left and proceed to the INS office, which is the last office on the left.

Address: 601 Rosenberg  
Suite 515  
Galveston, Texas 77550  
Telephone: (409) 766-3583/3581  
Hours of Operation: 8:00AM - 4:00PM Monday-Friday

**George Bush Intercontinental Airport**

Upon arrival at the airport, registrants should use any internal phone and dial 33-3700 or 33-3718 to arrange for an escort to the INS office. An INS officer will meet you at a designated location.

Address: 3700 N. Terminal Rd, Terminal D  
Houston, Texas, 77032  
Telephone: 33-3700 or 33-3718  
Hours of Operation: 5:30AM - 9:00PM

**Guam International Airport**

Registrants can contact the INS using any in-house airport phone located throughout the terminal. The inspector will meet the individual at a specific location determined by the inspector.

Address: Guam International Airport  
Tamuning, Guam 96911  
Telephone: (671) 642-7611  
Hours of Operation: 24-hour port

**Hartsfield International Airport (Atlanta)**

All registrants should report to the information counter located in the center of the departure/boarding level on Concourse E. The INS Office can be contacted from this location.

Address: Atlanta Hartsfield International Airport  
6000 North Terminal Parkway  
International Concourse E  
Departure/Boarding Level  
Atlanta, Georgia 30320  
Telephone: (404) 763-7816  
Hours of Operation: 6:00AM - 11:00PM

**Heart Island Port of Entry**

Registrants should report to the Inspections Building.

Address: Heart Island  
Alexandria Bay, New York, 13607  
Telephone: (315) 482-5901  
Hours of Operation: 24-hour port

**Hidalgo International Bridge**

Registrants should report to the INS Administration Building located at the bridge.

Address: 929 South Bridge Street  
Hidalgo, Texas 78557  
Telephone: (956) 843-2201  
Hours of Operation: 24-hour port

**Highgate Springs Port of Entry**

Upon entering the port, registrants should pass the Immigration building and make a left U-turn back to the south lane (Route I-89) into the United States. This will bring you to the inspection booth. Proceed to the Immigration building and park under the canopy. Individuals should then report to the INS lobby, Inspections counter.

Address: 482 Welcome Road, Interstate 89  
Swanton, Vermont 05488  
Telephone: (802) 868-3349  
Hours of Operation: 24-hour port

**Honolulu International Airport**

Inquire at the main entrance for the Secondary inspection area.

Address: 300 Rodgers Blvd.  
Departure Level, West End of Ticket Lobby 4  
Honolulu, Hawaii 96819  
Telephone: (808) 861-8400  
Hours of Operation: 24-hour port

**Honolulu Seaport**

Registrants should report to Room 117. Ask for the Inspections Duty Officer.

Address: 595 Ala Moana Blvd.  
Honolulu, Hawaii 96813  
Telephone: (808) 532-2707  
Hours of Operation: 8:00AM - 3:00PM, Monday - Friday

**Houston Seaport**

Registrants should park in the rear of the Chase Building. Take elevator to the 2<sup>nd</sup> floor and turn right. The INS office is located on the left at the end of a short hallway.

Address: 8799 North Loop East  
Suite 270  
Houston, Texas 77029  
Telephone: (713) 675-7982  
Hours of Operation: 8:00AM - 4:00PM, Monday - Friday

**International Falls Port of Entry**

Registrants should proceed to the INS administration building for departure processing.

Address: 2 Second Avenue  
International Falls, Minnesota 56649-2328  
Telephone: (218) 283-8611  
Hours of Operation: 24-hour port

**JFK International Airport (New York City)**

Registrants will enter Terminal Four and follow the signs for Airline Baggage Services from main arrivals hall and go to room 161 / 011. This room is nearby the Airline Baggage Service area.

Address: Terminal Four  
Jamaica, New York 11430  
Telephone: (718) 553-1688  
Hours of Operation: 24-hour port

**Laredo Gateway to the Americas**

Registrants may park west of the Port in the River Drive Mall parking lot and proceed to the INS secondary area at the Port. This is a temporary parking area, as the toll plaza will be remodeled in the very near future. While the plaza is under construction, registrants may park on the north end of the Port. Once construction is complete, registrants will then resume parking at the River Drive Mall.

Address: 100 Convent Street  
Laredo, Texas 78043  
Telephone: (956) 722-7484  
Hours of Operation: 24-hour port

**Lewiston Bridge, NY**

At Lewiston, registrants can pull into the parking lot adjacent to the INS office and proceed into the building for departure processing.

Address: 1 Lewiston-Queenston Bridge  
Lewiston, New York 14092  
Telephone: (716) 285-1676  
Hours of Operation: 24-hour port

**Logan International Airport**

Registrants should report to the INS office located in Terminal E, second floor. Individuals can use the escalator located near the Northwest ticket counter.

Address: 500 Terminal E  
East Boston, Massachusetts 02128-2049  
Telephone: (617) 561-5745  
Hours of Operation: 7:00AM - 8:00PM

**Long Beach Seaport**

Departure processing will be conducted onboard vessels.

Address: 501 West Ocean Blvd.  
Suite 6300  
Long Beach, California 90802  
Telephone: (562) 980-3400  
Hours of Operation: 5:00AM - 12:00AM, Monday - Saturday

**Los Angeles International Airport**

Registrants should proceed to the Arrival Level, South End (Tom Bradley International Terminal). The INS office is located next to the Interline Connecting Baggage Area (INSPASS Enrollment Center).

Address: 380 World Way, Arrival Level  
Los Angeles, California 90045  
Telephone: (310) 568-7500  
Hours of Operation: 7:00 AM - 12:00AM

**Massena (Seaway International Bridge) Port of Entry**

Registrants should report to the Inspections Building.

Address: Seaway International Bridge  
Massena, New York 13683  
Telephone: (315) 764-0310  
Hours of Operation: 24-hour port

**Miami International Airport**

Registrants should report to the INSPASS office located in Concourse B, on the third floor, outside the U.S. Customs area.

Address: Concourse E, 3<sup>rd</sup> Floor  
4200 N.W. 21<sup>st</sup> Street  
Miami, Florida 33299-2985  
Telephone: (305) 874-5453  
Hours of Operation: 24-hour port

**Miami Marine Unit**

Registrants should report to the Main Administrative Office of the Miami Marine Unit and proceed to the INS Office.

Address: 1500 Port Blvd.  
Suite 85  
Miami, Florida 33132  
Telephone: (305) 536-5315  
Hours of Operation: 10:00AM - 6:00PM

**Minneapolis-St. Paul International Airport**

Registrants should pass through airport security and then proceed to the INS office in Room G2210 on the G concourse for departure processing.

Address: 4300 Glueck Drive  
Concourse G, Room G2210  
Minneapolis-St. Paul, Minnesota 55111  
Telephone: (612) 727-3415  
Hours of Operation: 7:00AM - 7:30PM

**Moers Port of Entry**

Registrants should report to the Inspections Building

Address: Route 22  
Moers, New York 12958  
Telephone: (518) 263-7116  
Hours of Operation: 24-hour port

**Newark International Airport**

Registrants should go to the International Arrivals Hall in Terminal B and proceed through the security checkpoint. After passing through the checkpoint registrants should follow the signs to the INS INSPASS office (first door on the left).

Address: Newark International Airport  
Terminal B  
Newark, New Jersey 07114  
Telephone: (973) 645-3239 ext. 374  
Hours of Operation: 24 hour port

**Nogales Port of Entry**

Using Route I-19 south from Tucson, AZ, travel south for approximately 65 miles to Nogales, AZ. Do not take any exits off of I-19, but remain on I-19 south until it terminates on Grand Avenue in Nogales, AZ. Turn right at the stoplight on Grand Avenue, head south and get into the left lane. The port will be directly ahead. Pull into the Vehicle Inspection Area and ask to speak with an Immigration Inspector.

Address: Border Inspection Station  
DeConcini Port of Entry  
1 North Grand Avenue  
Nogales, Arizona 85621  
Telephone: (520) 282-3609  
Hours of Operation: 24-hour port

**Ogdensburg Prescott International Bridge Port of Entry**  
Registrants should report to the Inspections Building.

Address: Ogdensburg Prescott International Bridge  
Ogdensburg, New York 13669  
Telephone: (315) 395-0770  
Hours of Operation: 24-hour port

**Orlando International Airport**

Registrants can contact the INS at the airport by calling ext. 4168 from any white phone in the Main Terminal. The INS inspector will arrange to meet the individual at a designated location in the Main Terminal.

Address: 1 Airport Boulevard  
Orlando, Florida 32827  
Telephone: ext. 4168  
Hours of Operation: 8:00AM - 10:00PM

**Oroville Port of Entry**

The INS Office is located in the last building on the west (left) side of the road before you enter into Canada. There is a general parking area adjacent to the building.

Address: 33643 Highway 97N  
Oroville, Washington 98844  
Telephone: (509) 476-2454  
Hours of Operation: 24-hour port

**Otay Mesa Port of Entry**

Only pedestrians departing the country on foot may depart through this port of entry. The Otay Mesa port of entry is located at the end of south Highway 905. The INS Office is located in the Pedestrian building, which is on the left side of the port coming from the southbound side of Highway 905. Turn left at Siempre Viva Road and right on Roll Drive and proceed to the end of Roll Drive.

Address: 2500 Paseo International  
Otay Mesa, California 92154  
Telephone: (619) 661-3249  
Hours of Operation: 6:00AM - 10:00PM

**Pacific Highway Port of Entry**

Registrants should proceed north on Interstate 5 to exit 275, continuing north on State Route 543, and passing through the intersections of Boblet Street, H Street and D Street. As you descend the hill, you will see a paved turn out area between SR 543 and the southbound traffic lanes. Use this area to park and use the crosswalk to enter the building at the public (south) entrance. Individuals should report to the immigration counter located immediately to your right after entering the building.

Address: 9950 Pacific Highway  
Blaine, Washington 98230  
Telephone: (360) 332-6093  
Hours of Operation: 24-hour port

**Pembina Port of Entry**

Registrants should proceed to the INS administration building for departure processing.

Address: 10980 Route 1-29, Suite 1  
Pembina, North Dakota 58271  
Telephone: (701) 825-6722  
Hours of Operation: 24-hour port

**Piegan Port of Entry**

Registrants can pull into the parking lot located in front of the port to the east, and proceed into the building for departure processing.

Address: End of Highway 89 North  
Babb, Montana 59411  
Telephone: (406) 732-9297  
Hours of Operation: 7:00AM - 11:00PM

**Port Arthur Seaport**

Registrants should park in front of the building. Once inside the building, registrants should proceed to the 2<sup>nd</sup> office on the left.

Address: 4550 Jimmy Johnson Blvd  
Port Arthur, Texas 77642  
Telephone: (409) 727-3375  
Hours of Operation: 8:00AM - 4:00PM, Monday - Friday

**Portal Point of Entry**

Registrants should proceed to the INS administration building for departure processing.

Address: 301 Railway Avenue  
Portal, North Dakota 58772  
Telephone: (701) 926-4341  
Hours of Operation: 24-hour port

**Progreso International Bridge**

Registrants should proceed to the INS Administration building for departure processing.

Address: South Farm Road 1015  
Progreso, Texas 78579  
Telephone: (956) 565-6304  
Hours of Operation: 24-hour port

**Rainbow Bridge Port of Entry (Niagara Falls)**

Registrants should report to the Inspections Building

Address: Rainbow Bridge  
Niagara Falls, New York 14302  
Telephone: (716) 282-3141 Ext. 329  
Hours of Operation: 24-hour port

**Raymond Port of Entry**

Take Highway 16 at Plentywood and go 16 north to the U.S.-Canadian Border. Registrants should report to the Assistant Port Director, Supervisory Immigration Inspector, Senior Immigration Inspector, or Free Trade Examiner for departure processing.

Address: P.O. Box 158  
Raymond, Montana 59256  
Telephone: (406) 895-2620  
Hours of Operation: 24-hour port

**Roosville Port of Entry**

Registrants should report to INS secondary inspection inside the building.

Address: 8395 Highway 93 North  
Eureka, Montana 59917-9707  
Telephone: (406) 889-3737  
Hours of Operation: 24-hour port

**Rouse Point Bridge Port of Entry**

Registrants should report to the Inspections Building.

Address: Route 9  
Rouses Point, New York 12978  
Telephone: (518) 297-7521  
Hours of Operation: 24-hour port

**Rouse Point Amtrak Train**

Registrants should notify train conductor that they must report for departure verification to U.S. Immigration.

Address: Route 9  
Rouses Point, New York 12978  
Telephone: (518) 297-7521  
Hours of Operation: Daily train that departs to Canada

**San Antonio International Airport**

Upon arrival at the airport, registrants should go to the Federal Inspections Services area and dial #3 on an internal phone to arrange for someone to meet them and escort them to the INS Office.

Address: 9800 Airport Blvd.  
Terminal 1  
San Antonio, Texas 78216  
Telephone: (210) 826-6261  
Hours of Operation: 9:00AM - 12:00AM

**San Diego Seaport**

All departure processing for cargo ships will be conducted on the ship.

Address: B Street Pier  
Harbor Drive  
San Diego, California 92101  
Telephone: (619) 230-8178 (San Diego Airport number, Lindbergh Field. There is no number and no staffed office at seaport.)  
Hours of Operation: 8:00AM - 8:00PM



**San Francisco International Airport**

The INS office is located on the second floor, adjacent to the international arrivals waiting area in the International Terminal. Registrants arriving at the G side of the international parking lot can go to the international terminal by way of the 3<sup>rd</sup> floor walkway. After proceeding down the long moving walkway, registrants can go down the escalator and proceed to the second floor. They will follow signs directing them to the International Arrivals Area. The office is located just past the information booth on the right.

Address: Terminal G, Second Floor  
San Francisco, California 94128  
Telephone: (650) 837-2876  
Hours of Operation: 8:00AM - 12:00AM

**Seattle Seaport**

Seattle Seaport is located south of Seattle, exit 158 on Interstate 5. Take the exit marked "Boeing Field Museum of Flight." The departure processing area is located on the far south end of the airport.

Address: Boeing Field  
7277 Perimeter Road, Suite 203  
Seattle, Washington 98108  
Telephone: (206) 553-0815  
Hours of Operation: 6:00AM - 2:00AM

**Seattle Tacoma International Airport**

The Immigration office is located in the South Satellite on the mezzanine level. Take the subway train from the Main Terminal to the South Satellite. Exiting the train, go up one flight of escalator stairs to the mezzanine level. From the escalator stairs, turn left and continue to follow the hallway around to the Immigration office.

Address: 178 Pacific Highway South  
Seattle, Washington 98158  
Telephone: (206) 553-0466  
Hours of Operation: 8:00AM - 4:00PM

**Sweet Grass Port of Entry**

Registrants should report to the INS/ U.S. Customs building in Sweet Grass. Individuals should report to INS secondary inspection inside the building.

Address: P.O. Box 165  
Sweet Grass, Montana 59484  
Telephone: (406) 335-2921  
Hours of Operation: 24-hour port

**Thousand Islands Bridge Port of Entry**

Registrants should report to the Inspections Building. Registrants should exit at #52, turn left at the first stop sign, at the 2<sup>nd</sup> stop sign, go straight and continue to the parking lot.

Address: Thousands Islands Bridge  
Interstate 81  
Alexandria Bay, New York 13607  
Telephone: (315) 482-2081  
Hours of Operation: 24-hour port

**Trout River Port of Entry**

Registrants should report to the Inspections Building.

Address: State Route 122  
Trout River, New York 12926  
Telephone: (518) 483-5021  
Hours of Operation: 24-hour port.

**Whirlpool Amtrak Train**

Registrants should notify train conductor or inspector that they must report for departure verification to U.S. Immigration.

Address: Whirlpool Bridge  
Niagara Falls, New York 14303  
Telephone: (716) 282-5921  
Hours of Operation: Daily train that departs to Canada

**Ysleta Port of Entry**

Registrants should report to the Supervisory Immigration Inspector in the INS office located in Building A.

Address: 797 S. Zaragoza  
El Paso, Texas 79907  
Telephone: (915) 540-3130  
Hours of Operation: 24-hour port.

Please check the INS web page at [www.INS.usdoj.gov](http://www.INS.usdoj.gov) for the most recent information.